

PUBLIC MEETING MINUTES BOARD OF DIRECTORS REGULAR MEETING



**HELD ON:
SATURDAY JANUARY 21, 2023 | 9:30 AM**

**STINSON BEACH COUNTY WATER DISTRICT | PO BOX 245
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A. CALL TO ORDER

The meeting was called to order by President Zell at 9:35 am.

Directors present: Jim Zell, President
Barbara Boucke, Vice President
Lawrence A. Baskin, Director
Sandra Cross, Director
Morey Nelsen, Director

General Manager: Kent Nelson

Executive Assistant: Marc Matheson

Guests: Rich Souza, CSW/Stuber-Stroeh
Troy Pearce, AYS Engineering

B. ADOPTION OF THE AGENDA

The board adopted the agenda unanimously.

C. PUBLIC EXPRESSION

None.

D. PUBLIC HEARING

1) Consideration and approval of Resolution GB 2023-01 setting maximum solid waste collection rates and fees for 2023 through 2028.

President Zell opened the public hearing for the proposed Maximum Solid Waste Rates and the public comment portion of the public hearing. Seeing no members of the public who would like to comment on this item, he closed public comment and brought the matter back to the Board for discussion.

Vice President Boucke complimented the work of the General Manager and members of the ad hoc Waste Management committee for their years of effort in negotiating this contract and for the presentation of materials. She confirmed that the board will have

the opportunity to review and approve further CPI (Consumer Price Index) increases for each of the years 2023 through 2028,.

President Zell requested that the General Manager report the number of protests received by the District. Mr. Nelson reported that there being 612 unique Recology accounts in Stinson Beach, the required number of protests needed to exceed the 50.1% threshold is 307. The number of protests received as of the start of the meeting was zero, therefore a majority protest had not been received by the District.

President Zell then closed the public hearing. Director Baskin motioned for approval of Resolution GB 2023-01, which motion was seconded by Director Nelsen; the board voted unanimously in approval.

2) Consideration and approval Resolution GB 2023-02 regarding the Franchise Agreement with Recology Sonoma Marin, Inc. to provide exclusive solid waste, recyclables, and organics collections, transport, and removal services for a 5-year term; and authorization for the General Manager and Legal Counsel to make any non-substantive changes to the Franchise Agreement and for the General Manager to execute the Franchise Agreement.

President Zell invited board discussion. Director Cross noted that both the Legal and the ad hoc Waste Management committees have reviewed and approved the proposed Agreement. Director Baskin complimented the work of the committees, including the work of former District Treasurer Judy Stemen, in negotiating the Agreement.

Director Baskin motioned for approval, which motion was seconded by Director Nelsen; the board voted unanimously in approval.

3) Consideration and approval of Resolution WW 2023-01, granting a variance to the property located at 106 Seadrift Road; owner 106 Seadrift Rd, LLC.

Engineer Souza initiated the discussion, noting two variance requests, for an alternative wastewater system and to allow parking over an elevated dispersal field. The project involves a new building addition, as an accessory dwelling unit (ADU) with an increase in habitable space. The older septic system will be abandoned and a new system installed.

Director Cross, as chair of the Wastewater committee, noted that committee's approval. She raised the committee's ongoing review of Title IV regulations, and initiated a discussion of high groundwater policy and options for using standard wastewater systems as holding tanks. These matters will go before the next Wastewater committee meeting

Director Baskin motioned for approval, which motion was seconded by Director Cross; the board voted unanimously in approval.

Following approval, Director Cross complimented the work of Engineer Souza and Wastewater Inspector Kelley for their post-storm damage assessments.

E. CONSENT CALENDAR

Director Boucke requested discussion of the charitable donation item; the item was pulled from the consent calendar for discussion.

- 1) *Review and approval of meeting minutes from the December 17, 2022 Regular Board Meeting.*
- 2) *Review and approval of disbursements from November 22, 2022 through December 20, 2022.*
- 3) *Review and approval of the 2023 Board Calendar.*

Director Baskin motioned for approval of the consent calendar, which motion was seconded by Director Cross; the board voted unanimously in approval.

- 4) *Review and approval of a \$150 charitable donation to the Stinson Beach Volunteer Firefighters Association.*

Director Boucke proposed a donation of \$250; following discussion, she motioned for approval, which motion was seconded by Director Nelsen; the board agreed unanimously.

F. GENERAL BUSINESS FOR BOARD ACTION

- 1) *Review and discussion of District's quarterly finances for Q2 in FY2022-2023.*

General Manager Nelson reviewed the financial reports, noting particular items. Discussion touched on identifying specific areas in need of revised projections for the upcoming budget process.

G. STAFF REPORTS FOR BOARD INFORMATION AND DISCUSSION

- 1) *Water Operations Report*
 - a. *Current Operations and Maintenance*
 - b. *Treated Water Storage*
 - c. *Tiered Water Usage*

General Manager Nelson complimented the recent efforts of the District field staff in responding to and engaging with the storms, noting their dedication, initiative and outstanding responsiveness.

He noted that 418 customers are now enrolled in *Eye on Water*, the remote access software provided by Badger Meter, representing 56.5% of all District customers.

Discussion of the tiered water usage reports noted that the Legal committee is in ongoing discussion with District counsel of options for working with residential high water users.

- 2) *Wastewater Operations Report*
 - a. *Current Operations and Maintenance*
 - b. *Failed Systems List*

Director Cross requested an update on potential recycled water grant resources raised at the December board meeting.

3) *General Manager's Report*

The General Manager reviewed the following points of his report:

- The board will resume in-person committee and general meetings effective March 1st;
- The County has issued its coastal development permit for the Ranch well replacement;
- The Change Order 3 for the Stinson Gulch (Ranch Tank) Well Replacement project to WRA Environmental Consultants has been renegotiated; reduced costs will be presented at the February board meeting;
- Ongoing storm damage assessment and clean up;
- A review and update of capital improvement projects in collaboration with Allan Richards of Stetson Engineers and District managers;
- An update on the 2022 audit;
- Upcoming Personnel committee review of District staff healthcare coverage; and
- Budgeting for a geographic information system (GIS) database for all District water infrastructure, which the board requested be brought before the February meeting.

H. ADDITIONAL BOARD DISCUSSION ITEMS

None.

I. COMMITTEE ACTIVITY

1) *Scheduling of the next Legal Committee meeting in February.*

A Legal committee meeting was scheduled for February 17 at 9am. An updated board meeting calendar will be distributed following the meeting.

2) *Members of the Board may report on their respective, currently assigned committees.*
None.

K. ADJOURNMENT

There being no further business, Director Cross motioned for adjournment, which Director Baskin seconded. The meeting was adjourned at 12:05pm.

The next regular meeting of the Board of Directors will be held on February 18, 2023, commencing at 9:30 am, via Zoom teleconferencing.